



State of Arizona
Department of Education

SCHOOL FINANCE MEMORANDUM 21-047

TO: Charter School Administrators, Directors, and Principals

FROM: Charlie Martin, Deputy Associate Superintendent of School Finance

DATE: June 1, 2021

SUBJECT: 6/1/2021 Basic Calculation for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

The June 1, 2021 charter apportionment is complete. The CHAR55-1 and the CHAR64-1 equalization assistance reports for charters are posted on each charter school's home page of the Arizona Department of Education (ADE) [School Finance website](#). If assistance is required for finding or viewing these reports, please contact the ADE IT Technology Support team at (602) 542-7378 or toll free at (866) 577-9636.

All eligible charters were paid based on FY21 ACE results as of May 4, 2021. If the charter has any concerns or questions regarding the student counts, please contact the Account Analyst team by creating a ticket at <http://helpdeskexternal.azed.gov/>

Important Notes:

- ***Distance Learning:*** Adjustments to the FY 2021 Base Support Level have been recalculated and will appear on page 4 of the CHAR55 reports. The updated adjustment amounts are based on Distance Learning Reports submitted by Friday, May 14th and updated Average Daily Membership for all districts and charters.
A complete list of the adjustment calculations and amounts is below:

LINK [FY 2021 Distance Learning Base Support Level Adjustments as of 6-1-2021](#)

- ***CAA Reduction:*** Charter Additional Assistance reduction \$3,407,200, per House Bill 2902 has been recalculated, and was included by the January 4th payment. (CHAR64-1 report)
- ***SSW Adjustment:*** Small School Weight adjustment has been recalculated, and was included by the January 4th payment. (CHAR64-1 report)
- ***K-3 Reading:*** Per A.R.S 15-211, Each school district and charter school shall annually submit to the department of education on or before October 1 an updated K-3 reading program plan that includes data on program expenditures and results, except that beginning in fiscal year 2016-2017, a school district or charter school



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that is assigned a letter grade of A or B pursuant to section 15-241 shall submit this plan only in odd-numbered years. Submitted plans appeared on the agenda for the State Board of Education meeting held on 2/22/21. Those who were approved have had the funding included in the April 1, 2021 apportionment. For questions on the timing of your Board approval, please contact the Move On When Reading department at MoveOnWhenReading@azed.gov

- ***Audit Expense Adjustment:*** *All adjustments have been included on your June 1, 2021 apportionment based on your submitted final budget revision as of May 18, 2021. The chart below outlines the locations in which reporting by the Charter may have been required:*

Group	Budget Type Description	Page	Cell Reference
Audit Expense	FY2021 Charter Expenditure Budget	2	N26
Audit Expense	FY2021 Charter Expenditure Budget	Data Entry	N68
Audit Expense	FY2019 Charter Annual Financial Report	7	G9

For any questions regarding the June 1, 2021 charter equalization calculation, please email SFPaymentTeam@azed.gov. Please contact the Account Analyst team for any questions about your estimated counts or other required student information, by creating a ticket at <http://helpdeskexternal.azed.gov/>